

MINUTES OF THE
MEETING
OF THE
AUDIT & COMPLIANCE COMMITTEE
FRIDAY, DECEMBER 16, 2011– 9:00 A.M.

Present:	<u>Committee Members</u>	Michele Bush James Clayborne Thomas Hoffman Fred Montgomery
	<u>Board Members</u>	Roderick Bashir Devon Bruce John Casey
	<u>Staff</u>	William Atwood Johara El-Harazin Adanna Ene Tim Kominiarek Scott Richards Linsey Schoemehl Lorna Scott Katherine Spinato Alise White
	<u>Guests</u>	State Retirement Systems Tim Blair, via telephone Office of the Comptroller Alexis Strum, via telephone

ROLL CALL

Chairman Bush called the meeting to order at 9:05 a.m. The Secretary called the roll and noted that a quorum was present.

ELECTION OF CHAIRMAN

Senator Clayborne moved to nominate Michele Bush as Chairman of the Audit and Compliance Committee. Mr. Montgomery seconded and the motion passed unanimously. There being no further nominations, Senator Clayborne moved to elect Michele Bush Chairman of the Audit and Compliance Committee. Mr. Montgomery seconded and the motion passed unanimously.

MINUTES OF PREVIOUS MEETING

Mr. Montgomery moved to approve the minutes of the Audit & Compliance Committee meeting held September 23, 2011, in the form previously submitted. Senator Clayborne seconded and the motion passed unanimously.

REVIEW OF FY 2011 AUDIT

Ms. White reported that the audit was completed and the preliminary findings were immaterial.

REVIEW OF FY 2011 ANNUAL REPORT

Ms. Spinato distributed draft copies of the fiscal year 2011 Annual Report. Following review, Judge Hoffman moved to approve the fiscal year 2011 Annual Report and distribution thereof. Mr. Montgomery seconded and the motion passed unanimously. (Official minutes contain attachment.)

STAFF PERSONAL TRANSACTION REPORTS

Ms. Spinato reported that there were no exceptions to report to the Staff's Monthly Personal Interest Statements for the quarter ending September, 2011.

COMMISSION RECAPTURE REPORT

Ms. Spinato stated that the Commission Recapture Report for the quarter ending September 2011 had previously been distributed. Mr. Montgomery moved to approve the Commission Recapture Report for the quarter ending September 30, 2011. Senator Clayborne seconded and the motion passed unanimously. (Official minutes contain attachment.)

RECORD OF VOUCHERS

Director Atwood stated that the Record of Vouchers for the months of July, August and September 2011, were previously distributed. Following review of the Records of Vouchers, Mr. Montgomery moved to approve the Records of Vouchers for the months of July, August and September 2011. Judge Hoffman seconded and the motion passed unanimously. (Official minutes contain attachments.)

ETHICS MATTERS

Placement Agent Contact Report

Ms. Schoemehl referred to the memorandum "Placement Agent Contact Report Q2 FY 2012" dated December 6, 2011, and reviewed. Following review, Mr. Montgomery moved to accept the report. Senator Clayborne seconded and the motion passed unanimously. (Official minutes contain attachment.)

Board Member Timesheets

Ms. Schoemehl requested that the appointed Board Members submit their quarterly timesheets.

UNFINISHED BUSINESS

None.

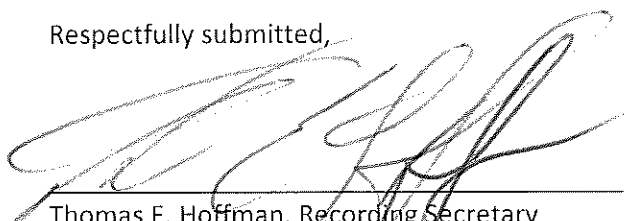
NEW BUSINESS

None.

NEXT MEETING AND ADJOURNMENT

Chairman Bush stated that the next meeting of the Audit & Compliance Committee was scheduled to be held Friday, March 23, 2012. At 9:15 a.m., there being no further business to come before the Committee, Mr. Montgomery moved to adjourn. Judge Hoffman seconded and the meeting was adjourned.

Respectfully submitted,


Thomas E. Hoffman, Recording Secretary
Illinois State Board of Investment
Michele Bush, Chairman
Audit & Compliance Committee